

## 2026 Vista Year-End Checklist for Australia

**NEW** = new this year    **UPDATED** = revised from last year

✓	#	Module	Form	Activities	Additional resources
<input type="checkbox"/>	<b>1</b>	GL	GL Fiscal Years <b>UPDATED</b>	Add a new financial year for Fiscal Year Ending 06/26.	<a href="#">Setting up a new Fiscal Year in Vista</a>
<input type="checkbox"/>	<b>2</b>	HQ	HQ ATO Tax Years	Enter the new HQ ATO Tax Year for the new financial year. This can be found in the HQ or PR modules.	
<input type="checkbox"/>	<b>3</b>	HQ	HQ Tax Codes	Update GST tax rate (only if applicable and as per legislation).	
<input type="checkbox"/>	<b>4</b>	PR	PR Routines <b>UPDATED</b>	2026 Tax Update #4 (2026.4) is now available and includes the Australian PAYG Federal Tax Withholding and ETP/Limits & Rates changes effective 1 July 2026. No action needed for Cloud customers, it's applied automatically.	<a href="#">FY 2027 Australia Tax Table Update - Vista Tax Update 2026.4</a> <a href="#">How do I initialize my new tax routines in Vista?</a>
<input type="checkbox"/>	<b>5</b>	PR	PR Limits & Rates	Most fields will automatically update when the new Tax Update is installed. Check and/or amend rates in this form as needed. This is where ETP and FBT rates are stored.	
<input type="checkbox"/>	<b>6</b>	PR	Configure Payday Super <b>NEW</b>	From 1 July 2026, Payday Super changes how super is calculated, paid, and reported in Vista. Covers clearing house and fund setup, contribution/MVR files, and new super liability codes for STP-2027.	<a href="#">Configure Payday Super - Australia</a> <a href="#">Payday Super contributions in Vista: SAFF CSV setup</a> <a href="#">Payday Super liabilities and STP2 in Vista</a>
<input type="checkbox"/>	<b>7</b>	PR	Run PR STP Process Fix YTD - Final	Finalizing your STP Submissions at end of Fiscal Year.	<a href="#">Finalizing your STP Submissions at end of Fiscal Year and Tax Ready Status on myGov</a>
<input type="checkbox"/>	<b>8</b>	PR	Links to info for Employees	Regarding myGov and Single Touch Payroll reporting.	<a href="#">Links to ATO Single Touch Payroll for Employees</a>
<input type="checkbox"/>	<b>9</b>	AP	AP Taxable Payments	Generate amounts for Subcontractors Payments to be reported. This will generate all AP Vendors that have been set up to include Taxable Payment reporting.	<a href="#">How to process AP Taxable Payments in Australia in Vista</a> <a href="#">AP Taxable Payments reference guide (PDF)</a>
<input type="checkbox"/>	<b>10</b>	GL	GL Beg Balance Update	Update Beginning Balances and Retained Earnings to new Fiscal Year.	<a href="#">Using GL Beginning Balance Update to Bring GL Balances Forward to New Fiscal Year</a>
<input type="checkbox"/>	<b>11</b>	GL	GL Month End Close	Update and close GL and Sub-ledgers for the financial year. This procedure is the same for every month in the fiscal year, including June.	<a href="#">Closing the Fiscal Year in General Ledger</a>

For any further assistance please raise a support case via [Trimble Support portal](#).